



International Association of Administrative Professionals Greater Will County Chapter

President's Report

In April 2010, the Greater Will County Chapter will celebrate its third anniversary. We have increased our membership and are currently working on retaining members. Our current board members are stepping down, but will continue as involved members. We anticipate new officers with new ideas that will help our chapter to grow and become more well known in Will and Grundy Counties.

This year our Vice President scheduled interesting and educational programs that were truly a learning experience. Again this year, she did this without the help of a committee. Hats off to Melinda Mackey! There are already several programs lined up for next year that will be a big help to our new VP.

Debbie Kubaitis continued as our chapter treasurer and did a great job with our fundraising accounting. Our chapter sold Terry Lynn nuts and candies in the fall earning the chapter a healthy profit. We intend to do this fundraiser again next fall as our "customers" ask when they can order again. I would encourage any chapters to contact Terri Lynn as the experience was easy and the quality of the products--excellent.

Lois Norman stepped in as secretary when our former secretary resigned. Lois continued with our monthly newsletter and did a great job in communicating our meeting information to all members. The newsletter is an important communication piece and I hope that next year's Newsletter Editor will continue making this an outstanding communication tool.

Greater Will County Chapter has continued their relationship with Joliet Junior College which is a test center for the CPS and CAP exams in May and November. Our chapter has been able to provide a "goody bag" to each test taker and provide encouragement along with some refreshments. I also taught the CPS review classes at Joliet Junior College and was delighted to

meet members from other local chapters as well as encourage some of these students to join. Our membership currently totals 24 and we continue to spread the word and welcome new members. Of our current members, six have attained the CPS rating and three also attained the CAP rating. We work on making sure that as many of our programs as possible offer recertification points.

On Administrative Professionals Day, Wednesday, April 21, 2010, our chapter will be hosting a networking event at Cemeno's Pizza in Joliet. We are hoping to attract new members, as well as introduce our local community to IAAP and the Greater Will County Chapter. We will be distributing the IL Division IAAP brochure and membership applications and have a display board highlighting IAAP, our history, mission and goals. The entire chapter is looking forward to this event and will provide complimentary appetizers with a Cash Bar.

This year three of our members (including myself) will attend IDAM and I look forward to meeting members that I have had either telephone or email communication with, but have not yet met.